

| | | FY09 Projected Actuals | FY 2010 Budget | FY10 Projected Actuals | FY10 Variance | FY10 Projected Actuals vs FY11 Budget | Variance FY10 Projected Actuals vs FY11 | FY 2011 Budget | Probability Rating |
|---|-----------------------------------|------------------------------|------------------|------------------------------|------------------|--|---|-------------------|---------------------------|
| INCOME | | | | | | | | | |
| CONTRIBUTED | | | | | | | | | |
| | Foundations | \$271,198 | \$150,500 | \$193,198 | \$42,698 | \$15,102 | 8% | \$208,300 | |
| Committed | All Souls - Beckner Advancement | \$8,000 | \$8,000 | \$0 | -\$8,000 | \$8,000 | 100% | \$8,000 | High |
| | BWF Foundation | \$1,000 | \$1,000 | \$0 | -\$1,000 | \$0 | 100% | \$0 | |
| High @ 70-100% submitted | Cafritz | \$18,750 | \$20,000 | \$20,000 | \$0 | \$0 | 0% | \$20,000 | High |
| | Capitol Hill Community Foundation | \$0 | \$0 | \$0 | \$0 | \$2,500 | 100% | \$2,500 | Committed |
| Moderate @ 41-69% submitted | Clark-Winchole | \$0 | \$0 | \$10,000 | \$10,000 | \$0 | 0% | \$10,000 | High |
| Low @ 0-40% submitted | Community Foundation | \$31,299 | \$6,000 | \$0 | -\$6,000 | \$0 | 0% | \$0 | |
| | Commonweal | \$11,250 | \$5,000 | \$15,000 | \$10,000 | \$0 | 0% | \$15,000 | High |
| Committed or Received = \$296,800 or 43% | Dana Foundation | \$0 | \$20,000 | \$20,000 | \$0 | -\$20,000 | 0% | \$0 | |
| | England Family Foundation | \$15,000 | \$15,000 | \$15,000 | \$0 | \$0 | 0% | \$15,000 | High |
| High = \$285,700 or approx 42% | Fowler | \$10,000 | \$5,000 | \$10,000 | \$5,000 | \$0 | 0% | \$10,000 | High |
| | Georgetown | \$0 | \$0 | \$0 | \$0 | \$7,500 | 100% | \$7,500 | Received |
| Moderate = \$90K or 13% | Global Fund for Children | \$23,000 | \$12,500 | \$12,500 | \$0 | -\$12,500 | -100% | \$0 | |
| | Graham | \$4,000 | \$0 | \$6,000 | \$6,000 | -\$6,000 | -100% | \$0 | |
| Low = \$12,500 or 2% | Herb Block | \$15,000 | \$5,000 | \$5,000 | \$0 | -\$5,000 | -100% | \$0 | Rejected |
| | Hispanics in Philanthropy | \$0 | \$0 | \$0 | \$0 | \$7,500 | 100% | \$7,500 | Low |
| | Mead | \$30,000 | \$0 | \$0 | \$0 | \$0 | 0% | \$0 | |
| | Meyer | \$34,012 | \$35,000 | \$40,998 | \$5,998 | -\$5,998 | -15% | \$35,000 | High/Committed \$50K |
| | MARPAT | \$0 | \$0 | \$7,500 | \$7,500 | \$7,500 | 0% | \$15,000 | \$7.5 Received/\$7.5 High |
| | Professional Athletes Foundation | \$15,000 | \$0 | \$0 | \$0 | \$5,000 | 0% | \$5,000 | Moderate |
| | Prince | \$15,000 | \$0 | \$0 | \$0 | \$5,000 | 0% | \$5,000 | Low |
| | Schimel Lode Foundation | \$0 | \$0 | \$200 | \$200 | \$24,600 | 100% | \$24,800 | Committed |
| | TCG Future Audiences | \$0 | \$0 | \$0 | \$0 | \$20,000 | 100% | \$20,000 | Moderate |
| | Webber Foundation | \$30,000 | \$18,000 | \$30,000 | \$12,000 | -\$30,000 | -100% | \$0 | |
| | Weisberg | \$1,000 | \$0 | \$1,000 | \$1,000 | -\$1,000 | -100% | \$0 | |
| | Other* | \$8,887 | \$0 | \$0 | \$0 | \$8,000 | 0% | \$8,000 | High |
| | Corporations | \$20,000 | \$20,000 | \$36,000 | \$16,000 | \$39,000 | 108% | \$75,000 | |
| | CareFirst BCBS | \$0 | \$0 | \$0 | \$0 | \$10,000 | 0% | \$10,000 | Moderate |
| | Fannie Mae | \$0 | \$0 | \$0 | \$0 | \$45,000 | 100% | \$45,000 | Committed |
| | Hitachi Foundation | \$5,000 | \$0 | \$0 | \$0 | \$0 | 0% | \$0 | |
| | Ronald McDonald | \$0 | \$0 | \$15,000 | \$15,000 | -\$15,000 | 0% | \$0 | |
| | Target | \$15,000 | \$15,000 | \$15,000 | \$0 | \$0 | 0% | \$15,000 | High |
| | Verizon | \$0 | \$0 | \$0 | \$0 | \$5,000 | 100% | \$5,000 | High |
| | Washington Post | \$0 | \$0 | \$0 | \$0 | \$0 | 0% | \$0 | |
| | Other** | \$0 | \$5,000 | \$6,000 | \$1,000 | -\$6,000 | 100% | \$0 | |
| | WAMU (in-kind) | Inkind \$20K | \$0 | Inkind \$20K | \$0 | \$0 | 0% | Inkind \$20K | High |
| | Government-Federal | \$34,124 | \$106,000 | \$32,000 | -\$74,000 | \$48,000 | 150% | \$80,000 | |
| | Dept of Justice | \$34,124 | \$24,000 | \$0 | -\$24,000 | \$0 | 0% | \$0 | |
| | NEA | \$0 | \$82,000 | \$32,000 | -\$50,000 | \$48,000 | 150% | \$80,000 | Committed |
| | Government-Local | \$154,768 | \$153,750 | \$177,756 | \$24,006 | -\$27,006 | -15% | \$150,750 | |
| | ANC 1C | \$1,000 | \$1,000 | \$1,000 | \$0 | \$0 | 0% | \$1,000 | High |
| | OLA | \$62,500 | \$50,000 | \$45,000 | -\$5,000 | -\$15,000 | -33% | \$30,000 | Moderate |
| | DCCA | \$36,750 | \$38,000 | \$48,000 | \$10,000 | -\$3,000 | -6% | \$45,000 | High |
| | Neighborhood Investment Fund | \$0 | \$0 | \$20,000 | \$20,000 | \$0 | 0% | \$20,000 | Committed |
| | UPSTART - (Reserves) | \$9,262 | \$10,000 | \$10,000 | \$0 | \$5,000 | 50% | \$15,000 | Received |
| | UPO | \$39,256 | \$39,000 | \$39,256 | \$256 | -\$256 | -1% | \$39,000 | Committed/High |
| | Shaw Collaborative | \$6,000 | \$15,000 | \$14,500 | -\$500 | -\$14,500 | 100% | \$0 | |
| | Combined Federal Campaign | \$0 | \$750 | \$0 | -\$750 | \$750 | 100% | \$750 | High |
| | Total Individual | \$44,673 | \$50,250 | \$54,135 | \$3,885 | \$5,815 | 11% | \$59,950 | |
| | Board | \$8,289 | \$10,000 | \$6,200 | -\$3,800 | \$3,800 | 61% | \$10,000 | Moderate |
| | Other Individuals | \$7,884 | \$8,750 | \$16,685 | \$7,935 | \$1,765 | 11% | \$18,450 | High |
| | Family Foundations | \$28,500 | \$31,500 | \$31,250 | -\$250 | \$250 | 1% | \$31,500 | |
| | Beech Street Foundation | \$2,500 | \$2,500 | \$2,500 | \$0 | \$0 | 0% | \$2,500 | High |
| | Harman Family Foundation | \$10,000 | \$10,000 | \$7,500 | -\$2,500 | -\$2,500 | 100% | \$5,000 | High |
| | Hermanowski | \$1,000 | \$3,000 | \$0 | -\$3,000 | \$0 | 0% | \$0 | |
| | Kaplan Family Foundation | \$250 | \$250 | \$500 | \$250 | -\$250 | -50% | \$250 | High |
| | Kincaid and Lainoff Foundation | \$0 | \$0 | \$7,500 | \$7,500 | \$0 | 0% | \$10,000 | High |
| | Leon Foundation | \$250 | \$250 | \$250 | \$0 | \$0 | 0% | \$250 | High |
| | Melton | \$1,000 | \$0 | \$1,000 | \$1,000 | -\$1,000 | 0% | \$0 | |
| | New Society Fund | \$1,000 | \$1,000 | \$1,000 | \$0 | \$0 | 0% | \$1,000 | High |
| | Posner Foundation | \$7,500 | \$7,000 | \$6,000 | -\$1,000 | \$1,500 | 25% | \$7,500 | High |
| | Vanderbilt | \$5,000 | \$5,000 | \$5,000 | \$0 | \$0 | 0% | \$5,000 | High |
| | Zickler | \$0 | \$2,500 | \$0 | -\$2,500 | \$0 | 100% | \$0 | |
| | Total Contributed | \$524,763 | \$480,500 | \$493,089 | \$12,589 | \$80,911 | 16% | \$574,000 | |
| EARNED | | | | | | | | | |
| | DC Trust/Project My Time | \$8,586 | \$0 | \$10,200 | \$10,200 | -\$10,200 | -100% | \$0 | |
| | Tour | \$14,802 | \$0 | \$21,100 | \$21,100 | -\$6,100 | -29% | \$15,000 | Moderate |
| | Fees | \$30,850 | \$27,500 | \$22,150 | -\$5,350 | \$2,850 | 13% | \$25,000 | High |
| | Fund Interest | \$8,411 | \$10,000 | \$1,200 | -\$8,800 | -\$200 | -17% | \$1,000 | High |
| | Total Earned | \$62,649 | \$37,500 | \$54,650 | \$17,150 | -\$13,650 | -25% | \$41,000 | |
| | Reserve Fund | \$0 | \$40,000 | \$0 | -\$40,000 | \$70,000 | 100% | \$70,000 | Committed |
| | TOTAL INCOME | \$587,412 | \$558,000 | \$547,739 | -\$10,261 | \$137,261 | 25% | \$685,000 | |

| | | | | | | \$0 | | | |
|--|--------------------------------------|------------------------------|------------------|------------------------------|------------------|--|--|-------------------|--------------------|
| EXPENSES | | | | | | | | | |
| | | FY09 Projected Actuals | FY 2010 Budget | FY10 Projected Actuals | FY10 Variance | Projected Actuals vs FY11 Budget | | FY 2011 Budget | Probability Rating |
| Personnel | | | | | | | | | |
| | SALARIES TOTAL | \$212,892 | \$210,000 | \$180,000 | -\$30,000 | \$63,000 | | 35% | \$243,000 |
| | Founding Artistic Director | \$16,892 | \$0 | \$0 | \$0 | \$0 | | 0% | \$0 |
| | Producing Artistic Director | \$66,000 | \$60,000 | \$60,000 | \$0 | \$10,000 | | 17% | \$70,000 |
| | Associate Director | \$48,000 | \$44,000 | \$44,000 | \$0 | \$10,000 | | 23% | \$54,000 |
| | Community Engagement Manager | \$41,000 | \$38,000 | \$38,000 | \$0 | \$4,000 | | 11% | \$42,000 |
| | Development and Production Manage | \$41,000 | \$38,000 | \$38,000 | \$0 | \$4,000 | | 11% | \$42,000 |
| | Program Manager | \$0 | \$30,000 | \$0 | -\$30,000 | \$35,000 | | 100% | \$35,000 |
| | Payroll Fees and Tax | \$19,000 | \$23,400 | \$19,000 | -\$4,400 | \$6,370 | | 34% | \$25,370 |
| | Payroll tax = total sal. X .09 | \$15,700 | \$18,900 | \$15,700 | -\$3,200 | \$6,170 | | 39% | \$21,870 |
| | Unemployment tax | \$1,800 | \$2,700 | \$1,800 | -\$900 | \$200 | | 11% | \$2,000 |
| | Payroll Service | \$1,500 | \$1,800 | \$1,500 | -\$300 | \$0 | | 0% | \$1,500 |
| | Health and Dental Benefits | \$12,428 | \$16,800 | \$12,433 | -\$4,367 | \$10,639 | | 86% | \$23,072 |
| | Non Fringe Staff | \$25,546 | \$0 | \$27,500 | \$27,500 | -\$25,500 | | -93% | \$2,000 |
| | Administrative Help | \$18,996 | \$0 | \$26,000 | \$26,000 | -\$26,000 | | -100% | \$0 |
| | Interns | \$6,550 | \$0 | \$1,500 | \$1,500 | \$500 | | 33% | \$2,000 |
| | Total Salaries and Benefits | \$269,866 | \$250,200 | \$238,933 | -\$11,267 | \$54,509 | | 23% | \$293,442 |
| Contracted Artists and Non-Salary Program Personnel | | | | | | | | | |
| | | \$92,293 | \$94,500 | \$84,500 | -\$10,000 | \$43,750 | | 52% | \$161,100 |
| | Teaching Artists | \$48,432 | \$62,000 | \$50,000 | -\$12,000 | \$16,000 | | 32% | \$66,000 |
| | Actors | \$29,055 | \$20,500 | \$20,000 | -\$500 | \$18,000 | | 90% | \$38,000 |
| | Producing Assistant | \$3,906 | \$6,000 | \$6,000 | \$0 | \$0 | | 100% | \$10,000 |
| | Program Assistant | \$0 | \$0 | \$0 | \$0 | \$0 | | 100% | \$28,850 |
| | Dramaturges | \$600 | \$0 | \$0 | \$0 | \$2,000 | | 100% | \$2,000 |
| | Directors | \$1,350 | \$1,500 | \$500 | -\$1,000 | \$750 | | 150% | \$1,250 |
| | Designers | \$900 | \$2,000 | \$1,000 | -\$1,000 | \$4,000 | | 400% | \$5,000 |
| | Stage Managers | \$7,550 | \$2,500 | \$6,500 | \$4,000 | \$3,500 | | 54% | \$10,000 |
| | Technical Directors | \$500 | \$0 | \$500 | \$500 | -\$500 | | 0% | \$0 |
| Non-Personnel Program | | | | | | | | | |
| Facilities | | | | | | | | | |
| | Rent | \$56,500 | \$54,000 | \$60,000 | \$6,000 | \$4,000 | | 7% | \$64,000 |
| | Phone & Internet | \$4,166 | \$4,800 | \$4,200 | -\$600 | \$600 | | 14% | \$4,800 |
| | Maintenance (Clnng) | \$1,760 | \$1,650 | \$1,800 | \$150 | \$200 | | 11% | \$2,000 |
| Supplies | | | | | | | | | |
| | Equipment rent and maintenance | \$7,809 | \$12,000 | \$7,800 | -\$4,200 | \$1,200 | | 15% | \$9,000 |
| | Website/IT maintenance | \$11,280 | \$9,000 | \$12,000 | \$3,000 | -\$2,000 | | -17% | \$10,000 |
| | Administrative and Program Materials | \$4,513 | \$8,720 | \$8,500 | -\$220 | \$958 | | 11% | \$9,458 |
| | Prizes/Awards | \$3,950 | \$6,500 | \$4,000 | -\$2,500 | -\$2,000 | | -50% | \$2,000 |
| | Theater Tickets | \$725 | \$5,500 | \$0 | -\$5,500 | \$4,000 | | 100% | \$4,000 |
| | Lights and Sound | \$0 | \$850 | \$500 | -\$350 | \$500 | | 100% | \$1,000 |
| | Props and Costumes | \$5,036 | \$2,500 | \$1,000 | -\$1,500 | \$4,000 | | 400% | \$5,000 |
| | Depreciation | \$9,805 | \$10,000 | \$10,000 | \$0 | -\$1,000 | | -10% | \$9,000 |
| | Printing/Copying | \$1,541 | \$2,600 | \$2,000 | -\$600 | \$3,000 | | 150% | \$5,000 |
| | Postage/Delivery | \$1,243 | \$2,500 | \$1,500 | -\$1,000 | \$2,500 | | 167% | \$4,000 |
| Transportation | | | | | | | | | |
| | Cab/Bus/Mileage | \$0 | \$1,500 | \$200 | -\$1,300 | \$1,300 | | 650% | \$1,500 |
| | Maint (Bus). | \$371 | \$1,000 | \$250 | -\$750 | \$1,250 | | 500% | \$1,500 |
| | Rental | \$1,204 | \$4,000 | \$3,000 | -\$1,000 | \$0 | | 100% | \$3,000 |
| Insurance | | | | | | | | | |
| | Insur/ Board/Liab/Bus | \$9,409 | \$9,500 | \$9,500 | \$0 | \$500 | | 5% | \$10,000 |
| Professional Development | | | | | | | | | |
| | Publications/Dues | \$1,375 | \$1,600 | \$1,540 | -\$60 | \$60 | | 4% | \$1,600 |
| | Conference and Class Fees | \$2,255 | \$500 | \$3,000 | \$2,500 | -\$1,000 | | -33% | \$2,000 |
| | Staff and Board Training | \$6,670 | \$6,500 | \$2,000 | -\$4,500 | \$8,000 | | 100% | \$10,000 |
| Hospitality | | | | | | | | | |
| | Petty Cash | \$500 | \$1,200 | \$500 | -\$700 | \$1,000 | | 200% | \$1,500 |
| | Meetings/Receptions | \$3,214 | \$2,000 | \$3,500 | \$1,500 | -\$1,500 | | -43% | \$2,000 |
| Evaluation | | | | | | | | | |
| | Evaluation | \$0 | \$5,000 | \$0 | -\$5,000 | \$5,000 | | 100% | \$5,000 |
| Reserve Fund Build | | | | | | | | | |
| | | \$20,000 | \$0 | \$0 | \$0 | \$0 | | 0% | \$0 |
| TOTAL | | \$153,326 | \$153,420 | \$136,790 | -\$16,630 | \$30,568 | | 22% | \$167,358 |
| Financial | | | | | | | | | |
| | | \$15,775 | \$18,600 | \$16,500 | -\$2,100 | \$2,100 | | 13% | \$18,600 |
| | Accounting | \$15,775 | \$18,600 | \$16,500 | -\$2,100 | \$2,100 | | 13% | \$18,600 |
| Fundraising | | | | | | | | | |
| | | \$1,340 | \$22,000 | \$15,500 | -\$6,500 | \$6,500 | | 42% | \$22,000 |
| | Mailings/Printing | \$1,152 | \$5,000 | \$2,500 | -\$2,500 | \$0 | | 0% | \$2,500 |
| | Subscriptions/Fees | \$0 | \$0 | \$0 | \$0 | \$2,500 | | 100% | \$2,500 |
| | Events | \$188 | \$5,000 | \$1,000 | -\$4,000 | \$1,000 | | 100% | \$2,000 |
| | Administration | \$0 | \$12,000 | \$12,000 | \$0 | \$3,000 | | 25% | \$15,000 |
| Marketing | | | | | | | | | |
| | | \$5,658 | \$19,280 | \$13,600 | -\$5,680 | \$5,680 | | 42% | \$22,500 |
| | Printing | \$0 | \$5,500 | \$2,000 | -\$3,500 | \$0 | | 0% | \$2,000 |
| | Postcard/Poster Design | \$75 | \$500 | \$50 | -\$450 | -\$50 | | -100% | \$0 |
| | Brochure Design | \$0 | \$1,500 | \$0 | -\$1,500 | \$0 | | 100% | \$0 |
| | Postcard Printing | \$540 | \$1,500 | \$1,250 | -\$250 | \$750 | | 60% | \$2,000 |
| | Photography/Videography | \$4,963 | \$2,500 | \$2,800 | \$300 | \$200 | | 7% | \$3,000 |
| | Postage/Delivery | \$0 | \$1,200 | \$1,500 | \$300 | \$0 | | 0% | \$1,500 |
| | Text/Email | \$0 | \$580 | \$0 | -\$580 | \$6,000 | | 0% | \$6,000 |
| | Administration | \$80 | \$6,000 | \$6,000 | \$0 | \$2,000 | | 100% | \$8,000 |
| | WAMU Ads (in-kind) | In-Kind \$20K | \$0 | In-Kind \$20K | \$0 | \$0 | | 0% | \$0 |
| TOTAL | | \$538,258 | \$558,000 | \$505,823 | -\$52,177 | \$179,177 | | 35% | \$685,000 |
| SURP/DEF | | \$49,154 | \$0 | \$41,916 | | | | | \$0 |

DETAIL EXPENSES BY PROGRAM

YPT FY11

6/15/2010:11 PM]

| EXPENSES | | | | | | | | | |
|--|--------------------------------------|------------------|------------------|------------------|---------------------|-----------------------------|-------------------------|------------------------|----------------------|
| | | FY 2011 Budget | Gen Adm | In-School | Express Tour | Young Playwrights' Workshop | Special Projects | New Writers Now | All Program Expenses |
| Personnel | | | | | | | | | |
| | SALARIES TOTAL | \$243,000 | \$35,500 | \$71,650 | \$46,100 | \$34,250 | \$27,450 | \$28,050 | \$243,000 |
| | Founding Artistic Director | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Producing Artistic Director | \$70,000 | \$14,000 | \$7,000 | \$24,500 | \$7,000 | \$14,000 | \$3,500 | \$70,000 |
| | Associate Director | \$54,000 | \$5,400 | \$21,600 | \$2,700 | \$10,800 | \$5,400 | \$8,100 | \$54,000 |
| | Community Engagement Manager | \$42,000 | \$4,200 | \$6,300 | \$4,200 | \$10,500 | \$4,200 | \$12,600 | \$42,000 |
| | Development and Production Manager | \$42,000 | \$8,400 | \$10,500 | \$14,700 | \$4,200 | \$2,100 | \$2,100 | \$42,000 |
| | Program Manager | \$35,000 | \$3,500 | \$26,250 | \$0 | \$1,750 | \$1,750 | \$1,750 | \$35,000 |
| | Payroll Fees and Tax | \$25,370 | \$3,806 | \$8,880 | \$6,343 | \$3,806 | \$2,537 | \$0 | \$25,370 |
| | Payroll tax = total sal. X .09 | \$21,870 | \$3,281 | \$7,655 | \$5,468 | \$3,281 | \$2,187 | \$0 | \$21,870 |
| | Unemployment tax | \$3,000 | \$300 | \$700 | \$500 | \$300 | \$200 | \$0 | \$2,000 |
| | Payroll Service | \$1,500 | \$225 | \$525 | \$375 | \$225 | \$150 | \$0 | \$1,500 |
| | Health and Dental Benefits | \$23,072 | \$3,461 | \$8,075 | \$3,461 | \$3,461 | \$2,307 | \$2,307 | \$23,072 |
| | Non Fringe Staff | \$2,000 | \$300 | \$700 | \$300 | \$300 | \$200 | \$200 | \$2,000 |
| | Administrative Help | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Interns | \$2,000 | \$300 | \$700 | \$300 | \$300 | \$200 | \$200 | \$2,000 |
| | Total Salaries and Benefits | \$293,442 | \$43,066 | \$89,305 | \$56,203 | \$41,816 | \$32,494 | \$30,557 | \$293,442 |
| Contracted Artists and Non-Salary Program Personnel | | \$160,100 | \$0 | \$77,000 | \$41,250 | \$19,000 | \$19,000 | \$3,850 | \$160,100 |
| | Teaching Artists | \$66,000 | | \$46,000 | \$0 | \$14,000 | \$6,000 | \$0 | \$66,000 |
| | Actors | \$38,000 | | \$8,000 | \$20,000 | \$0 | \$8,000 | \$2,000 | \$38,000 |
| | Producing Assistant | \$10,000 | | \$0 | \$6,000 | \$0 | \$4,000 | \$0 | \$10,000 |
| | Program Assistant | \$27,850 | | \$20,000 | \$0 | \$5,000 | \$1,000 | \$1,850 | \$27,850 |
| | Dramaturges | \$2,000 | | \$2,000 | \$0 | \$0 | \$0 | \$0 | \$2,000 |
| | Directors | \$1,250 | | \$500 | \$750 | \$0 | \$0 | \$0 | \$1,250 |
| | Designers | \$5,000 | | \$0 | \$5,000 | \$0 | \$0 | \$0 | \$5,000 |
| | Stage Managers | \$10,000 | | \$500 | \$9,500 | \$0 | \$0 | \$0 | \$10,000 |
| | Technical Directors | \$0 | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Support Facilities | | | | | | | | | |
| | Rent | \$64,000 | \$12,800 | \$19,200 | \$9,600 | \$19,200 | \$0 | \$3,200 | \$64,000 |
| | Phone & Internet | \$4,800 | \$960 | \$960 | \$1,440 | \$960 | \$240 | \$240 | \$4,800 |
| | Maintenance (CIng) | \$2,000 | \$2,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,000 |
| Supplies | | | | | | | | | |
| | Equipment rent and maintenance | \$9,000 | \$1,800 | \$1,800 | \$2,700 | \$1,800 | \$450 | \$450 | \$9,000 |
| | Website/IT maintenance | \$10,000 | \$2,000 | \$2,000 | \$3,000 | \$2,000 | \$500 | \$500 | \$10,000 |
| | Administrative and Program Materials | \$9,458 | \$1,892 | \$2,837 | \$2,837 | \$946 | \$473 | \$473 | \$9,458 |
| | Prizes/Awards | \$1,000 | \$0 | \$500 | \$0 | \$500 | \$0 | \$0 | \$1,000 |
| | Theater Tickets | \$4,000 | \$0 | \$2,200 | \$0 | \$1,400 | \$200 | \$200 | \$4,000 |
| | Lights and Sound | \$1,000 | \$0 | \$250 | \$750 | \$0 | \$0 | \$0 | \$1,000 |
| | Props and Costumes | \$5,000 | \$0 | \$500 | \$4,500 | \$0 | \$0 | \$0 | \$5,000 |
| | Depreciation | \$9,000 | \$2,250 | \$1,350 | \$2,700 | \$1,800 | \$450 | \$450 | \$9,000 |
| | Printing/Copying | \$5,000 | \$750 | \$2,250 | \$500 | \$1,000 | \$250 | \$250 | \$5,000 |
| | Postage/Delivery | \$4,000 | \$600 | \$1,000 | \$1,200 | \$800 | \$200 | \$200 | \$4,000 |
| Transportation | | | | | | | | | |
| | Cab/Bus/Mileage | \$2,500 | \$375 | \$625 | \$750 | \$500 | \$125 | \$125 | \$2,500 |
| | Maint (Bus) | \$2,500 | \$375 | \$0 | \$2,125 | \$0 | \$0 | \$0 | \$2,500 |
| | Rental | \$3,000 | \$0 | \$2,400 | \$0 | \$600 | \$0 | \$0 | \$3,000 |
| Insurance | | | | | | | | | |
| | Insur/ Board/Liab/Bus | \$10,000 | \$1,500 | \$2,500 | \$3,000 | \$2,000 | \$500 | \$500 | \$10,000 |
| Professional Development | | | | | | | | | |
| | Publications/Dues | \$1,600 | \$240 | \$400 | \$480 | \$320 | \$80 | \$80 | \$1,600 |
| | Conference and Class Fees | \$2,000 | \$300 | \$500 | \$600 | \$400 | \$100 | \$100 | \$2,000 |
| | Staff and Board Training | \$10,000 | \$1,500 | \$2,500 | \$1,500 | \$2,500 | \$500 | \$1,500 | \$10,000 |
| Hospitality | | | | | | | | | |
| | Petty Cash | \$1,500 | \$225 | \$375 | \$450 | \$300 | \$75 | \$75 | \$1,500 |
| | Meetings/Receptions | \$2,000 | \$300 | \$500 | \$300 | \$500 | \$100 | \$300 | \$2,000 |
| Evaluation | | | | | | | | | |
| | Evaluation | \$5,000 | \$0 | \$5,000 | \$0 | \$0 | \$0 | \$0 | \$5,000 |
| Reserve Fund Build | | | | | | | | | |
| | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL | | \$168,358 | \$29,867 | \$49,647 | \$38,432 | \$37,526 | \$4,243 | \$8,643 | \$168,358 |
| Financial | | \$18,600 | \$2,790 | \$4,650 | \$5,580 | \$3,720 | \$930 | \$930 | \$18,600 |
| | Accounting | \$18,600 | \$2,790 | \$4,650 | \$5,580 | \$3,720 | \$930 | \$930 | \$18,600 |
| Fundraising | | \$22,000 | \$3,300 | \$5,500 | \$6,600 | \$4,400 | \$1,100 | \$1,100 | \$22,000 |
| | Mailings/Printing | \$2,500 | \$375 | \$625 | \$750 | \$500 | \$125 | \$125 | \$2,500 |
| | Subscriptions/Fees | \$2,500 | \$375 | \$625 | \$750 | \$500 | \$125 | \$125 | \$2,500 |
| | Events | \$2,000 | \$300 | \$500 | \$600 | \$400 | \$100 | \$100 | \$2,000 |
| | Administration | \$15,000 | \$2,250 | \$3,750 | \$4,500 | \$3,000 | \$750 | \$750 | \$15,000 |
| Marketing | | \$22,500 | \$3,375 | \$5,825 | \$6,750 | \$4,200 | \$1,325 | \$1,025 | \$22,500 |
| | Printing | \$2,000 | \$300 | \$500 | \$600 | \$100 | \$400 | \$100 | \$2,000 |
| | Postcard/Poster Design | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Brochure Design | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Postcard Printing | \$2,000 | \$300 | \$700 | \$600 | \$400 | \$0 | \$0 | \$2,000 |
| | Photography/Videography | \$3,000 | \$450 | \$750 | \$900 | \$600 | \$150 | \$150 | \$3,000 |
| | Postage/Delivery | \$1,500 | \$225 | \$375 | \$450 | \$300 | \$75 | \$75 | \$1,500 |
| | Text/Email | \$6,000 | \$900 | \$1,500 | \$1,800 | \$1,200 | \$300 | \$300 | \$6,000 |
| | Administration | \$8,000 | \$1,200 | \$2,000 | \$2,400 | \$1,600 | \$400 | \$400 | \$8,000 |
| | WAMU Ads (in-kind) | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL | | \$685,000 | \$82,398 | \$231,927 | \$154,816 | \$110,662 | \$59,092 | \$46,105 | \$685,000 |
| SURP/DEF | | \$0 | Gen Admin | In-School | Express Tour | After-School YPW | Special Projects | New Writers Now | Total |